

# NEW ISP STUDENTS CHECKLIST

Use this checklist to help you complete tasks for your first quarter.

## ACADEMIC

- Complete [Assessments](#).
- Review [ISP New Student Registration Module](#).
- Attend the [Pre & Post Registration](#) workshops.
- Register for classes: use [MyPortal](#).
- Enroll in 12 units (minimum) if studying from INSIDE the U.S.
- \*\* If **Summer** is your FIRST quarter, enroll in 6 units if studying from INSIDE the U.S.
- Include 1 hybrid or on campus class if studying from the U.S.
- Attend the [ISP Orientation Program](#).
- Submit your U.S. Transcripts for [Evaluation](#) (if it applies).
- Complete the [Prerequisite Clearance Form](#) (if it applies).
- Meet with a [counselor](#) during Drop In for *quick* academic questions or *make an appointment* for an Educational Plan.



## HEALTH

- Complete and submit [Health Requirements](#) to the [PyraMed portal](#).
- Submit [COVID Vaccination & Boosters](#).
- [Health Insurance](#) is MANDATORY for all F-1 students INSIDE the U.S.
  - If you are studying OUTSIDE the U.S. you can [waive it](#).

## TRANSFER-IN STUDENTS

- Contact your current school to ensure your SEVIS (I-20) record is [transferred](#) to De Anza.

## OTHER

- Pay [tuition](#) or sign up for [installment payment plan](#) before 2<sup>nd</sup> Friday of Fall, Winter and Spring quarters. \*\* **Summer** quarter tuition payment is due immediately after registration.
- Attend in-person [Mandatory Check In](#) (if studying from INSIDE the U.S.).
- Get your Photo ID and VTA Smart Pass: <https://www.deanza.edu/collegelife/idcard/>

