

The De Anza Academic Senate

Draft Notes of the meeting of October 3rd, 2011

Senators and Officers present: Bram, Botsford, Castaño, Chenoweth, Chow, Cruz, Freeman, Glapion, Hanna, Khanna, Kryliouk, Larson, Lee-Wheat, Leonard, Maynard, Mello, Mitchell, Nguyen, Quintero, Schaffer, Setziol, Singh, Stockwell, Sullivan, Swanner, Truong, and Vonmatt, and Yang

Senators and Officers Absent: Betlach, Hertler, and Lewis

DASB: Orit Mohamed **Classified Senate:**

Administrative Liaison: Rowena Tomaneng **Guests:** Brian Murphy, Wanda Lee, Patty Jobs, and Emily Kinner

SLO coordinators/Staff Development: Jackie Reza

Curriculum Co Chair:

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:34, a quorum being present.

I. Welcome Back: Incoming president Chow welcomed the group to a new year. The Senators and Officers introduced themselves to all present.

College President Brian Murphy addressed the group. He welcomed new Senators, thanked the continuing members of the group for their diligent work over the course of a most difficult year last year, and predicted a good year, at least in terms of working together in a fully functioning shared governance structure. In particular he addressed the hiring of 20 new faculty (7 of those from searches continuing from last year), accreditation, and budget challenges including the likely mid year cuts.

Chow announced an addition to the agenda in the form of an Item VB, "Allocation for a thank you gift for Gregory Anderson".

II. Needs and Confirmations: Bob Stockwell was approved for service on the Julie Lewis Tenure Review Committee. Alex Swanner was approved for service on the Deba Dubosz Tenure Review Committee. Mary Bennett was approved for service on the Danny Tran Tenure Review Committee, replacing Carol Cini. Doris Spangord was approved for service on the Jason Bram and Jeff Schinzke Tenure

Review Committees. There will be tenure review training sessions Wednesday, October 5th and Thursday, October 13th from 3:00 to 4:30 in the El Milagro room.

III. Updates on Academic Senate Summer Business: Chow began by talking about something positive – the initiative she is spearheading along with the Classified Senate leadership. As she introduced on the college opening day, it is a book reading and discussion event dealing with the book “The Thin Book”. She distributed a handout containing information about the book and the event. Next she iterated committee placements approved by the officers over the summer. Cecilia Hui was approved for service on the Educational Technology Advisory Committee. Craig Norman, Melissa Aguilar, and Cynthia Kaufman were confirmed for service on the ISP Committee. Marc Coronado, Cynthia Kaufman, Bob Stockwell, and Alerie Flandez were confirmed for service on the Faculty Organizer Search and Selection Committee (with Rowena Tomaneng as administrator). Doli Bamhania, Paula Silva was confirmed for service on the English faculty position Search and Selection committee. In response to a question about so many positions being approved by the officers, Chow explained that, in each case, those who wanted people confirmed were asked to make a case for why the appointment shouldn’t wait until October 3rd. It was then suggested that a “For your information” message could be sent out to continuing Senators to keep them informed. Chow agreed.

Lee-Wheat then concentrated her report a distribution of a District document on Program Vitality and Discontinuance devised largely during the summer and asked for feedback.

Setziol concentrated on discoveries of problems with the College’s Courses Into Disciplines and FSAs (Faculty Service Areas) Report made as a result of doing the annual update and examining it more carefully than in the recent past in light of the District FSA Reconciliation Task Force. There is much work to be done to correct problems with discipline assignment and FSA identification. The Senators were asked to be prepared for some extra work this Fall including meetings with Foothill faculty counterparts.

Chow continued by bringing up the new enforcement procedures for prerequisites and establishing equivalency for them and the next phase of SB1440 implementation. Lee-Wheat and Setziol are the new point persons for it and they pointed to the ongoing nature of implementation with consideration of Transfer Model Curricula (TMCs) for Transfer AA degrees for additional majors. They will be communicating with departments as appropriate, getting them to participate in establishing TMCs, and encouraging them to develop new curriculum where needed in order to adopt them at the college. New regulations limiting the number of times take a course without successfully completing it are

now in effect without any grandfathering provision. Students and faculty need to be made aware of the situation. The statewide Student Success Task Force recommendations are now public. A copy is available on the Senate website. There is the possibility for one part time faculty member to have their attendance at the Fall Academic Senate Plenary Session in San Diego sponsored by the Academic Senate for California Community Colleges (ASCCC). Nominations for a vacant position on the California Community Colleges Board of Governors are now being accepted by the ASCCC. The ASCCC Area B meeting will be in Santa Rosa. Anyone other than the officers wishing to attend should see Chow for information. Finally, Chow asked Jackie Reza to speak to an upcoming workshop. Reza distributed a flyer and mentioned that the workshop, called Governance 101, would be held Wednesday, October 5th and Tuesday October 11th.

IV. Orientation/Review of the Work of the Academic Senate: The item was held over.

V. Allocation for Fall Academic Senate Reception: Chow introduced the idea of a reception for faculty in the interest of building community. She suggested Halloween since it falls on a Monday this year. There may be a prize for best costume. The group favored having it start at 4:00 PM after a shortened meeting. **It was MSCU Sullivan/Hanna** to authorize \$100 for the reception.

Vb: Allocation for a thank you gift: The customary Senate appreciation gift for the outgoing officer, normally given in June, was asked for this quarter. It was **MSCU Swanner/Sullivan** to authorize \$200 for the gift for former president Gregory Anderson.

VI. Accreditation team Visit: The accreditation team visit will be the week of October 24th. There will be a Senate Executive Committee meeting that day. When and if visiting team members will want to come to that meeting or otherwise meet with Senators will be entirely up to the visiting team. Everyone is encouraged to be aware of the visit and to remember the brochure and special pen they received on the college opening day.

VII. Fall Newsletter: Setziol mentioned that the Fall Newsletter, which normally comes out the first day of the academic year, will be coming out the week of October 17th to heighten awareness of and give information about the accreditation visit. Anyone on the Executive Committee who would like to write an article was encouraged to get their idea to the officers by Wednesday, October 5 and to be prepared to have an article completed by the following Wednesday. There was a question and discussion about having a student authored article. Those who spoke felt that other venues were more appropriate and perhaps more effective.

VIII. Icebreaker Activity: Chow distributed a document which on one side encouraged Senators and guests to write down some personal but not serious information about themselves and, on the other, listed various College and Senate committees. Senators were asked to find others in the room who had one or more similar answers. After writing answers and finding comrades in answers, everyone was encouraged to read and respond to the other side of the document which listed committees and asked for indications of their current service on and interest in any of the committees.

IX. Good of the Order: - The Nursing program, which began 50 years ago at Foothill College, is celebrating that anniversary and will hold special events October 12th and 13th from 12:00 to 3:00 PM.

- The group was reminded of the announcement of the possibility of new applications for technology projects over \$5,000 made by Fred Sherman.
- Chow was applauded for a successful first meeting of her tenure as Senate President.

The meeting was adjourned at 4:30 .