

# De Anza Academic Senate

Approved notes of the meeting of  
September 27<sup>th</sup>, 2010

**Senators and Officers present:** Anderson, Beckum, Botsford, Cruz, Glapion, Hanna, Hertler, James, Larson, Lathers, Lee-Wheat, Karst, Maynard, McNamara, Mello, Nickel, Schaffer, Setziol, Singh, Stockwell, Swanner, Tao, and Yang

**Senators and Officers absent:** Annen, Guevara, Kragalott,

**DASB: Classified Senate: Administrative Liaison:** Rich Schroeder

**Guests: SLO coordinators/Staff Development:** Jackie Reza

**Curriculum Co Chair:**

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to at 2:32 a quorum being present.

**I. Approval of Agenda and Notes:** The agenda was approved as distributed. There were no notes to approve, this being the first meeting of the year.

**II. Needs and Confirmations:** Anderson was approved for service on ETAC (Educational Technologies Advisory Committee). Mary Sullivan was approved for service on the Campus Center Advisory Committee. Julie Phillips and Kristin Jensen-Sullivan, and Sal Breiter were approved for service on the Alicia DeToro Tenure Review Committee. Elaine Lee and Alan Simes were approved for service on the Russell Hong Tenure Review Committee. Kulwant Singh, Cheryl Owiesney, and Michelle Fritz were approved for service on the Nick Mattis Tenure Review Committee. Randy Bryant and Lena Chang were approved for service on the Michael McCart. Tim Shively and Wendy White were approved for service on the Roseanne Quinn Tenure Review Committee. Julie Phillips, Judy Alvarado-Cuff, and Dan Mitchell were approved for service on the Jeff Staudinger Tenure Review Committee. Susanne Chan, Rob Clem, and Cinzia Muzzi were approved for service on the Jue Thao Tenure Review Committee. Kulwant Singh, Arden Kragalott, and Sue Yoes were approved for service on the Danielle VonMatt Tenure Review Committee. Later in the meeting Beth Grobman and Becky Roberts were approved for service on the Dean of Language Arts Search and Selection Committee

**III. Gift for Former Vice President:** After a brief introduction it was MSCU(Hanna/Nickel) to approve \$160 for a gift for former Vice President Cynthia Lee-Klawender in appreciation of her exemplary service.

**De Anza College President Brian Murphy entered and greeted the members of the group, expressing gratitude for the important work, past and future, done by the group. He then talked briefly about a variety of subjects including conventional**

**wisdom indicating stable funding for community colleges in the current year, Measure E (parcel tax), Banner frustrations, students appreciating faculty efforts on their behalf, appreciating the work of a beleaguered classified staff, and looking forward to renewing the practice of a joint meeting with the top administrators at least once per quarter.**

**IV. Brief Announcements including upcoming agenda items:** Anderson briefly iterated a variety of items affecting the work of the executive Committee including: SSPBT CoChair determination, General Education review action, Statewide funding and its ramifications, Professional Development, the Curriculum Committee, the possibility of going from a one year catalog to a two year catalog, and Measure E (Parcel Tax election and results).

**V. Changes to Hiring Committee Formation Process:** Anderson continued by introducing the topic of changes to the process and format for establishing Search and Selection Committees, beginning by pointing to hiring criteria and process being one of the Senate's responsibilities (and, therefore, within the legitimate interest purview of the Academic Senate) set forth in State of California Education Code. Lee-Wheat then proceeded to display a proposed form and showed how it addressed concerns about an orderly committee confirmation process expressed by deans and Senators alike last year. After discussion and agreement to make minor changes, the approach and the form were approved by the group without objection.

**VI. Orientation - Part 1: community, responsibilities, and protocol:** Anderson returned to a broad overview of the numerous responsibilities and empowerments of the Academic Senate and, in particular, of the representative senators on the executive Committee of the Academic Senate. He pointed to three sources of multiple areas of responsibility, the Education Code, Title 5, and locally determined past practice, protocols, and mutually agreed upon areas of common interest with the administration (similar to the intent of the unspecified "other" section of the Title 5 Academic and Professional Matters charge to California Community College Academic Senates).

**VII. Orientation - Part 2: Courses Into Disciplines and FSAs:** Setziol introduced the topic of one of the group's important responsibilities, maintenance of the college database called the Courses Into Disciplines and FSAs Report and began to give a detailed enough orientation to the document such that division Senators could lead the work of reviewing and revising as necessary needed to be conducted division by division and then approved by the executive Committee this quarter. This topic will return at the October 4<sup>th</sup> meeting.

**The meeting was adjourned at 4:30**