

# The De Anza Academic Senate

## Approved Notes of the meeting of February 7th, 2011

**Senators and Officers present:** Anderson, Beckum, Betlach, Botsford, Chow, Cruz, Glapion, Hanna, Kryliouk, Lee-Wheat, Larson, Lathers, Lizardi-Folley, Maynard, McNamara, Mello, Nickel, Schaffer, Setziol, Stockwell, John Cognetta (for Sullivan), and Tao

**Senators and Officers Absent:** Annen, Castaño, Guevara, Hertler, James, Swanner, and Yang

**DASB:** Ali Masood

**Classified Senate:**

**Administrative Liaison:** Rowena Tomaneng

**Guests:** Laurel Torres (FA), Brian Murphy, and Reza Kazempour

**SLO coordinators/Staff Development:** Mary Pape

**Curriculum Co Chair:** Anu Khanna

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called to order at 2:32, a quorum being present.**

**I. Approval of Agenda and Notes:** The agenda was approved as distributed with Item IV (Lecture-Lab reporting) deferred to Spring. McNamara asked that “Final Exam Schedule” be placed on an upcoming agenda. The notes of the meeting of January 31<sup>st</sup> were approved as distributed.

**II. Needs and Confirmations:** None.

**III. Vice President and President Reports:** Anderson ceded some of the item to Mary Pape to talk about the upcoming faculty convocation on SLOs April 15<sup>th</sup>. Pape distributed a flyer outlining some of the events and activities designed by the SLO team. The focus of the convocation, program level outcomes and assessment, will serve to assist faculty and departments in their program review and meeting the needs of faculty relative to the SLOAC process. Faculty were again urged to participate through their flex day prerogative in order to facilitate a lot of work being done on that day.

**At this point President Brian Murphy entered to address the group. He distributed a document entitled “The Democracy Commitment” and urged the group to draft and pass a resolution in support of asking the Academic Senate for California Community Colleges to take a leading role in promoting democracy education.**

Anderson announced that the accrediting commission accepted the De Anza letter of response to the commission’ pointing out places where De Anza’s efforts have been lacking. Other colleges were not so fortunate. Anderson returned to the topic of the convocation on SLOs and led explanations of how the SLO work relates to program review. Edmundo Norte will come to the February 14<sup>th</sup> meeting to facilitate a discussion about what the group wants the college to look like in a few years. Finally, Anderson told the group that he had received

very positive feedback about the message sent out about the open forum on General Education and SB1440 implementation.

Anu Khanna informed the group that information to support course changes and new curricula required by the State Chancellor's office is becoming more strictly enforced. The latest requirement is the reporting of "Course Justification" for all courses. Khanna praised the curriculum office staff for their diligent efforts to help faculty meet all mandates.

**IV. Lecture Lab Reporting:** The item was deferred to Spring.

**VI. Academic Senate Survey:** Anderson began the item by announcing he had agreed to add questions about the use of open source materials by faculty at the request of District Chancellor Linda Thor. He then asked the group to get in pairs and come up with one or more types of questions they would suggest for the survey. The group spent several minutes on the activity and several groups spoke about their suggestions while Anderson took notes.

**V. Bond Update:** Donna Jones-Dulin, AVP of Finance and Educational Resources was present and gave a succinct yet thorough update on work done and planned through Measures E and C bond money. There are 38 projects detailed for Measure C expenditure and about half that number have been completed. The group was interested to hear that the college has negotiated space in The Oaks shopping center on an as needed basis to help the college find enough classroom space to meet this year's WSCH cap.

**VII. Enrollment and Student Surveys:** After reviewing two documents revealing a variety of information including information as to why students did not reenroll at De Anza for Winter, the group spent a few minutes conjuring ways to increase enrollment for Spring. The ad hoc committee working on enrollment strategies will be given the ideas generated.

**VIII. Bookstore Update:** Reza Kazempour of the bookstore made a presentation focusing on the bookstore's book rental program and the means used by faculty to order textbooks. The book rental program has achieved a 90% return rate, high enough to encourage the bookstore to reach out to faculty suggesting that more titles be made available to students to rent. The most important factor in getting a book on the rental list was said to be timeliness. He also said the bookstore was moving to eliminate the long used paper book order form in favor of straight forward electronic mail messages which appear to be simpler than and just as effective as ordering on line.

**IX. Good of the Order:** - A "Walk In" event focused on educating students about involvement in the political process as it concerns education was announced for Wednesday, February 9<sup>th</sup>, overlapping the forum on General Education and SB 1440 on both ends.  
- An African American student conference slated for Thursday, February 10<sup>th</sup> was announced. Volunteers to help with various tasks were solicited.

**The meeting was adjourned at 4:30**