

# **The De Anza Academic Senate**

## **Approved notes from the Meeting of November 14th, 2016**

**Senators and Officers present:** Alexander, Breen, \_Clem, Cruz, Deck, Delas, DiLeonardo, Dolen, Donahue, Hertler, Kalpin, Karmi, Klingman, Kragalott, Leonard, Levy, Liu, Malek, Miskin, Nguyen, Pape, Rodriguez, Setziol, Stockwell, Subramaniam, Sullivan, and Vargas

**Senators and Officers Absent :**

**DASB:** Dara Streit

**FA Liaison:** Bob Stockwell

**Classified Senate:**

**Curriculum Co Chair:** Ram Subramaniam

**Administrative Liaison:** Randy Bryant

**Director of Diversity, Social Justice, and Multicultural Ed.:** Veronica Neal

**Guests:** Mari Tapia, Amy Edwards, Lisa Markus, and Rich Hansen

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called together at 2:31, a quorum being present.**

**I. Welcome and Open Letter:** Cruz welcomed all in attendance and pointed to an open letter from the officers to the campus community that had been distributed just prior to the start of the meeting. Each officer read aloud one of the three paragraphs in the open letter which was about encouraging an inclusive dialog about responses people have about the Presidential election November 8<sup>th</sup> and stating an ongoing commitment to the protection and encouragement of especially those who feel most threatened by the outcome.

**II. Adoption of Agenda and Approval of Notes:** The agenda was adopted as distributed. The notes of the meeting of November 7th were approved as distributed. However, there was a call for inclusion of reference to the concern about a lack of broad invitation to volunteer for the service on the Associate Vice President for Instruction Search and Selection Committee in addition to that concern being expressed about Instructional Computer Lab Administrator Search and Selection Committee.

**III. Needs and Confirmations:** Mari Tapia was confirmed for service on the Associate Vice President for Instruction Search and Selection Committee. Cruz had excused herself from the room during the confirmation process to ensure that conflict of interest was not an issue in the decision.

**IV. Public Comment:** None

**V. Request for Funds – Department Chairs Meeting Food Cost:** It was MSCU (Leonard/Sullivan) to authorize the spending of up to \$200 for the lunch.

**VI. Discussion Information: A) Institutional Metrics – focus for 2016-17 follow up:** A document titled “Institutional Metrics Proposal from Senate Officers was distributed. Cruz began by reminding the group of information given and the discussion of the topic at the November 7<sup>th</sup> meeting and then took the group through the document and its recommendations as to what groups should take the lead on various metrics. There was a request for online access to data about CTE programs and for important information being made available annually in time for the program review process. In answer to a question about the metric calling for enrollment growth, it was stated that it was anticipated that the IPBT Enrollment Advisory Team subcommittee would take a leading role in addressing the topic. An error was pointed out. The document being discussed stated that the goal for CTE program students being subsequently employed at a 50% when it should have said 57%. The suggested deadline of February 1st for submission of work was questioned. Cruz answered that time was needed between February 1<sup>st</sup> and the end of the academic year to deal with possible ramifications of suggestions for action.

**B) Faculty J1 evaluation criteria for online courses:** Lisa Markus and Amy Edwards addressed the group replacing previously scheduled Kathy Perino. Several documents had been distributed electronically before the meeting and one of them was also distributed at the meeting. Markus projected the recommended criteria and asked for feedback on the items proposed for use (in section AII) that are not being used for face to face instruction. Regarding proposed criterion A13, it was suggested that sensitivity in working with students of diverse backgrounds be broken off from compliance with the Americans with Disabilities Act since compliance and sensitivity are different issues. An editorial suggestion was made to have the word “attendance” replaced by the words “active participation” since the faculty obligation is to monitor active participation and not specifically attendance which seemed to be the wrong word for online instruction anyway. It was also said that care should be taken to ensure that online instruction not be held to higher standards than face to face instruction. Markus ended the item by inviting further input.

**C) Should the California Community Colleges Move to a New Accreditor?:** The item was temporarily delayed awaiting the arrival of Rich Hansen who was scheduled to address the group on the topic.

**VII. Reports:** - Nguyen reported that the IPBT had not met since his last report.

- The District Board of Trustees meeting announced the election of two new board members, the reelection of one, and the retirement of two.
- The District's Academic and Professional Matters group approved proposed priority enrollment for student athletes at De Anza and the proposed revision to the District's Academic Renewal Policy
- The Facilities Committee report included information on progress on the Flint Center parking garage retrofit project that the project was on target to be completed by July, 2017. "Drop and Go" will no longer be available on Fridays starting after Thanksgiving. Reaction to inconsistent bus schedules has prompted the Valley Transportation Agency to reexamine and reconfigure the use of its De Anza hub to include fewer routes but more frequent times for the reduced number of routes. The Campus Center roofing project is turning out to be more extensive than originally planned. Completion is now projected to be in early 2017. Outdoor lighting is being converted to LED fixtures.

**Back to VI C:** Rich Hansen gave a history of the problems associated with the current Accrediting Commission for Community and Junior Colleges (ACCJC) and attempts to improve the relations between the colleges and the commission. He requested support for the effort to switch commissions from ACCJC to the senior Western Association of Schools and Colleges (WASC) specifically by urging President Murphy to support the move at a gathering of college presidents later in the week. Well aware of the situation, the group was immediately prepared to support the effort. Due to the fact that the item was not listed for action, the officers asked for a motion to suspend the rules due to timeliness. **It was MSCU (Sullivan/Donahue)** to suspend the rules and make the item an action item. **It was then MSCU ((Sullivan/Leonard)** to urge President Murphy to advocate for the removal of the ACCJC as the accrediting body for California Community Colleges in order to move towards a model of accreditation where all institutions of higher education in the Western Region are accredited by the same accreditation body, consistent with accreditation practices used by other regional accreditation agencies in USA.

**Back to VII:** - Cruz distributed what she characterized as two thirds of a report on the ASCCC Fall Plenary Session. She said the official adopted resolutions had not yet been released.

- The final version of the revised Academic Renewal policy will be distributed to the group soon. Implementation will likely occur early in 2017 with an effective date of perhaps Fall 2017.
- Setziol reported on the status of the volunteer of record situation. After being referred to first Tamica Ward at De Anza and then Marsha Kelly in the District Risk Management office, Setziol was told that risk management has no interest in limiting the numbers of volunteers of record in an individual class and that there is, from a risk management perspective, no reason for division deans to be rejecting

volunteer of record forms. Setziol was advised by Kelly to have the college President and Vice President instruct the deans as to their appropriate role with regard to volunteers of record.

**VIII. Meeting Evaluation:** The meeting was said to be a good one in that the agenda was dealt with in a timely manner and yet respectful of desires to be heard and that it was very productive.

**IX. Good of the Order and Appreciations:** - Cruz appreciated expressions of care and unity, given the outcome of the presidential election.

- Psychological services now located near the Veterans center is prepared to help students in need because of the election outcome. Faculty particularly concerned about a student having election related trouble should write an advocate report – see Sullivan for details.

**The meeting was adjourned at 4:28 PM.**