

# The De Anza Academic Senate

## Approved Notes of the meeting of March 17th, 2014

**Senators and Officers present:** Anderson-Watkins, Bryant, Cruz, Dahlke, Donahue, Fouquette, Freeman, Glapion, Guevara, Hanna, Karst, Leonard, Lilly, Maynard, Pape, Sullivan, and Swanner

**Senators and Officers Absent:** Buchanan, Centanni, Gordon, Lucas, Schaffer, Setziol, and Sun

**DASB:** Caleb Haddad **FA Liaison:** Anne Argyriou

**Classified Senate: Curriculum Co Chair:**

**Administrative Liaison:**

**Director of Diversity, Social Justice, and Multicultural Ed.:** Veronica Neal

**Guests:** Mallory Newell

**Faculty and Staff Development:** Jackie Reza

**Item numbers are reflective of agenda numbers and in the order they are actually taken up at the meeting.**

**The meeting was called to order at 2:32, a quorum being present.**

**I. Approval of Notes and Agenda:** The agenda was approved as distributed. The notes of the meeting of March 10<sup>th</sup> were approved as distributed with minor editing.

**II. Needs and Confirmations:** Needs were announced for Senate scholarship readers with the work to be completed by April 4<sup>th</sup> and for service on the Professional Development Leave (PDL) Committee. Leonard volunteered to serve as scholarship reader.

**III. Committee reports:** SLO - Pape handed out a flyer for the annual SLO convocation. A stipend is available for part time faculty and PGA/PAA for full time faculty.

- IPBT: Bryant reported that the IPBT formed teams to read this year's Program Reviews. Over the next two weeks, the teams will review last year's program documents.

**IV. Equity Work:** Cruz introduced the equity work discussion that Jackie Reza would be facilitating. A "tree" work sheet was handed out. Folks were asked to reflect on the equity plans in their departments now in place. Jackie gave a

working definition of equity and social justice. A discussion was joined about how equity looked for folks in their personal lives. Cruz then asked the group to work in pairs to discuss their personal lenses on the subject. The discussion will resume at the next meeting.

**V. Professional Development Status Work:** Reza gave a Professional Development Status report. Jackie distributed a document titled Staff and Organizational Development 2012-2013 Report to the Academic senate. She stated that the Senate Executive Committee was her advisory committee. A handout showing eight major categories of workshops was distributed. A breakdown of the numbers of participants from each of four categories of employees is in the handout for each of the types of workshops. Reza also reported on the need to start organizational development. Work is continuing on an online part time faculty orientation. An upcoming workshop will be on turnitin.com.

**VI. Spotlight Journalism:** Louis "Jay" Serrano presented. La Voz is a student run paper with all the advantages and disadvantages that presents. An overview of the program was provided. The top priority for La Voz is letters to the editor. Many of the students in Journalism transfer.

**VII. Mission Statement Review:** Mallory Newell talked about proposed changes to the mission statement. The mission statement reflects what faculty do every day in their work She talked about the proposed changes to the fourth Institutional Core Competency (ICC). There was discussion about how we would assess the proposed fourth ICC change. The discussion moved to the removal of the words global and cultural from the fourth ICC. We will readdress this issue after the new quarter starts.

**VIII. Part time issues update:** Regarding use of the Baldwin Winery building space, part time faculty want us and administration to readdress the use of the facility, especially in the summer. The application process and the activation of fobs needs improvement. There needs to be a computer at each workstation. It was reported that part time faculty are turned off by the interface experience. A follow up meeting with Donna Jones-Dulin and Letha JeanPierre is to be scheduled to confirm changes to be made and to address ongoing access to the Baldwin Winery Building, including summer access.

**It was MSC (Sullivan/Lilly)** to extend the meeting by five minutes.

**IX. Area B meeting resolutions:** Senators were asked to review the resolutions and report back to the Senate officers. There were no issues with the resolutions as presented.

**X. Meeting recap:** The item was not taken up due to lack of time.

**XI. Good of the Order:** The item was not taken up due to lack of time.

**The meeting was adjourned at 4:38**