

The De Anza Academic Senate

Approved Notes of the meeting of

October 28th, 2013

Senators and Officers present: Anderson-Watkins, Bryant, Cruz , Dahlke, Davis, Debbie Schaffer-Braun(for Pacheco), Glapion, Leonard, Lewycky, Lucas, McCart, Newell, Setziol, Sullivan, and Sun

Senators and Officers Absent: Buchanan, Centanni, Clark, Donahue, Fouquette, Hanna, Karst, (Pacheco), Schaffer, Swanner, and VonMatt

DASB: FA Liaison: Anne Argyriou

Classified Senate: Curriculum Co Chair:

Administrative Liaison: Coleen Lee-Wheat

Director of Diversity, Social Justice, and Multicultural Ed.: Veronica Neal

Guests: Maike Appio and Margaret Bdzil

Faculty and Staff Development:

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:32, a quorum being present.

I. Approval of Notes and Agenda: The agenda was approved as distributed. The notes of the meeting of October 21st were approved as distributed with minor corrections.

II. Needs and Confirmations: The Professional Development Leave Committee (PDL) needs two faculty members. The ad hoc Associate Degree for Transfer (ADT) is seeking volunteers.

III. Committee reports: - The SLO Committee is writing a job announcement for a coordinator of Student Services Learning Outcomes and Administrative Unit Outcomes.

- The Campus Center Board is seeking input about the use of the large television screen in the main dining area.

- The Equity Action Council will use its Campuswide Equity Plan Subcommittee to assist various entities with equity plan work.

IV. 13-14 Priorities and Work Plan: **It was MSCU (Leonard/Sullivan)** to approve the plan for Executive Committee work for the remainder of the year.

VI. Review of SB1440/440 and SB 1440 Resolution: After a thorough discussion and group consideration as to whether or not the passage of SB440

called for a fundamental redrafting of the resolution previously dealing with SB1440 alone, the officers were directed to proceed with drafting a resolution for the ASCCC 2013 Fall Plenary Session substantially the same as the first draft presented.

V: CTE Employment Outcomes Survey 2013 and Spotlight: Newell, Margaret Bdzil, and Mike Appio were on hand to make a major presentation in that it encompassed not only the survey but multiple aspects of CTE programs at De Anza. The presentation began with the results of a survey of students who had left De Anza in 2010. Bdzil pointed out that the housing of CTE programs at De Anza was spread out among seven different divisions rather than having a separate CTE segment of the college. The survey showed positive results in terms of employment and other measures of a satisfactory outcome for students.

The Computer Numerical Control CNC Machining program was highlighted in a presentation by Appio. The group's response to the entire presentation was very positive.

Cruz then said that the CNC Machining presentation was the first of perhaps many "spotlights" of programs the group would receive and solicited ideas for other programs to feature. The group came up with: Medical Lab Clinician, Health Technician, Environmental Studies, Graphic Design, Security Systems (CIS), Massage Therapy [greeted with aahhs], Paralegal, Child Development, Journalism, Automotive Technology, Studio Arts, and reading.

When asked for volunteers for specific dates, Hanna volunteered Health Tech for November 4th and Lewycky volunteered Studio Art for January 20th. Cruz announced an intention to have "spotlights" weekly.

VII. Faculty Hiring: Setziol gathered ideas from the group about examining full and part time hiring policies and procedures and creating a survey of faculty to be administered by the Senators.

VIII. Grading Policy: Cruz introduced the item with background on the timeframe for students to challenge grades, an issue which had been discussed several times in the preceding few years. The current Board Policy calls for a three year limit. After a discussion it was MSCU(Sullivan/Leonard) to recommend a change in the Board Policy on the timeframe for grade challenges from three years to two.

IX. Request to Form a Social Committee: Jason Bram was present to ask that a committee be formed to produce and promote social events including faculty, staff,

and students. A significant motivation for the idea is the ideal of building more of a sense of community at the college. **It was MSC(Leonard/Sullivan)** to support the creation of a joint committee including students and staff.

X. Meeting Recap: Bryant read his list of meeting highlights and Cruz said she would put them out in a message to the Senators for them to include in their messages to their constituents.

XI. Good of the Order: - The annual Automotive Technology food drive was announced as having a new twist. Faculty and students who bring canned food in their cars to the Auto Tech area between 9:20 and 11:20 AM October 30th or November 6th can get a free inspection of their cars at that time.

- A blood drive was announced for Wednesday, October, 30th.
- A flu shot clinic for students was also announced.
- Brochures introducing the Asian Pacific American Leadership Institute's Civic Leadership Program for 2104 were distributed.

The meeting was adjourned at 4: 32