



Inter Club Council Minutes
January 18, 2017
1:30 pm, Student Council Chambers

DRAFT

<http://www.deanza.edu/clubs>
<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

1. Call to Order

ICC Chair of Finance, Uyen Pham, called the meeting due to ICC Chairperson's absence to order at 1:36 pm

2. Approval of the Minutes – November 23, 2016

Koala Tree moved and seconded by Women Empowered to approve the Minutes of November 23, 2016. There were no objections to approve the agenda. The motion to approve the Minutes of November 23, 2016 was passed by consensus.

3. Approval of Today's Agenda

Shotokan Karate moved and seconded by FOS to approve Today's Agenda. There were no objections to approve Today's Agenda. The motion to approve Today's Agenda was passed by consensus.

4. Club(s) on Probation

Missed Winter 2017 Welcome Week: (7)

Biology Club, Filmmakers Union, Grace Fellowship, Math Club, Physics,
The Helping Hands, Ultimate

5. Clubs who were late signing up for or changed Date/Time of Original Welcome Week Info Tent will be fined \$25 that goes to the ICC Emergency Relief Fund #44-4289: (4)

4 Elements Hip Hop, AIR, IDEA, InterVarsity Christian Fellowship (Total:\$100.00)

6. Inactivated Club(s): (2)

Hello World! Code Squad requested to be inactive by an email to La Donna on Dec. 14.
Students of Success requested to be inactive by an email to La Donna on Jan. 9.

7. Number of Active Clubs: (64)

8. Calendars

8.1 ICC/Club Calendar of Events as of 1/17/17

Information is from the Event Planning Request Form
(**New Information in Bold**/ * Money collected)

Jan. 26 Club Day – 11:00 am – 1:00 pm – Main Quad

Feb. 8, 9 Outreach hosted by InterVarsity Christian Fellowship – 10:00 am – 2:00 pm

Feb 9 Worship Service hosted by InterVarsity Christian Fellowship– 5:00 pm – 8:00 pm

Feb 11 New Officer Election hosted by PISO – 11:00 am – 4:00 pm

8.2 DASB Calendar of Events as of 1/17/17

Information is from the Event Planning Request Form
(**New Information in Bold**/ * Money collected)

9. ICC/Club Account Balance Status as of 1/17/17 (New Information in Bold)

Club/ICC Allocation Account	(#41-54730)	\$ 8,273.04
ICC Allocation-New Club Account	(#41-54720)	\$ 1,100.00
ICC Emergency Relief Account	(#44-4289)	\$ 3,095.05
ICC Events Award Account	(#41-54600)	\$ 8,850.00
ICC Inactive Hold	(#44-4300)	\$16,409.63
ICC Scholarship Account	(#44-4310)	\$ 9,246.35
ICC	(#44-4320)	\$ 2,461.63

10. Business

10.1 Club Banner Budget Request

Chemistry Club moved and seconded by Auto Tech to approve Koala Tree's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Koala Tree #41-54281-4013 for Club Banners (Club Day). Shotokan Karate moved and seconded by Women Empowered to end discussion. There were no objections to end discussion. The motion to approve Koala Tree's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Koala Tree #41-54281-4013 \$150.00 for Club Banners (Club Day) was passed by consensus.

JAA moved and seconded by UNICEF to approve FOS's request of \$150.00 from Club/ICC Allocation Account #41-54730 to FOS #41-54236-4013 for Club Banners (Club Day). 4 Elements Hip Hop moved and seconded by Shotokan Karate to end discussion. There were no objections to end discussion. The motion to approve FOS's request of \$150.00 from Club/ICC Allocation Account #41-54730 to FOS #41-54236-4013 \$150.00 for Club Banners (Club Day) was passed by consensus.

LEAD moved and seconded by JAA to approve Chemistry Club's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Chemistry #41-54064-4013 for Club Banners (Club Day). 4 Elements Hip Hop moved and seconded by Women Empowered to end discussion. There were no objections to end discussion. The motion to approve Chemistry Club's request of \$150.00 from Club/ICC Allocation Account #41-54730 to Chemistry #41-54064-4013 \$150.00 for Club Banners (Club Day) was passed by consensus.

10.2 Club Day

Tiffany Kam, ICC Chair of Programs reminded clubs to blow up balloons from 9:00am – 10:30am. Check in at ICC Tent at 10:30am – 11:15am. ICC Group Photo at 1:00pm and clean-up area and check out with the ICC Officers.

Club Day is mandatory for clubs to attend.

Alternative date in case of rain

Date: Thursday, January 26, 2017
Thursday, April 27, 2017

February 2, 2017
May 4, 2017

Time: 11:00 am - 1:00 pm

**** Please remember to check in by 11 am at ICC Tent in front of Fountain and check out starting at 1 pm with one of the ICC Officers or ICC Secretary who will be wearing a Bright Blue t-shirt**

Location: Main Quad

- 9:00am – 10:30am Blow up (5) Balloons (clubs need to have at least 2 club members)
 9:00am – 11:00am Set Up Club Tables (1Table/2 Chairs)
 10:30am – 11:15am Check in at ICC Tent
 1:00pm – 1:30pm Clean up (Put away tables and chairs, remove trash from your area)
 Check out (find an ICC Officer in a Blue T-SHIRT to check your club area)

Clubs must CHECK OUT before leaving; failure to do so will result in a \$25 fine.

\$100: Award for Clubs

- Best Decorated Club Table (3 awards)
- Best Spirited (3 awards)
- Best Group Performance (song/dance/skit/poem etc.) (4 awards)
(A drawing may be held)

SIGN UP FOR A PERFORMANCE TIME AT THE ICC MEETING OR THE FRONT DESK OF THE OFFICE OF COLLEGE LIFE OFFICE – Ask for Sign Up Sheet. PERFORMANCES CAN BE A DANCE, SINGING, CHANTING, POETRY READING, SPORTS EXHIBIT, DEMONSTRATION, SKIT, OR GAME ACTIVITY THAT IS PERFORMED BY CLUB MEMBERS OR INVOLVES AUDIENCE.

Please present your music in a USB flash drive to the DJ for your performance.

FINES OF \$25 IF CLUB LEAVES TABLE/CHAIR OR FAILS TO PERFORM. A DOUBLE FINE OF \$50 WILL BE GIVEN TO CLUBS WHO COMMIT BOTH OFFENSES.

Reminder!! Print Club Handouts before Club Day

Have Club Room File Drawer Key 😊

Please Check-in 5 minutes before your performance at the ICC Tent

Tables and chairs are provided. Each club is limited to one (1) table and two (2) chairs.

CHOICE OF LOCATION IS ON A FIRST COME BASIS.

Each club will need to provide:

- Volunteers to set up and return one (1 table and 2 chairs available at the Flag Pole or Fountain Area)
- Club sign and decorations.
- Food items need to be wrapped. Don't bring candy that will melt on a warm day.
- Club Banner, Sign or Poster with the Club Name
Please assist other clubs who may ask for help with their table/chair.

Reminder - No homemade food or loud music. If a club cannot participate in Club Day, a written note must be submitted at least twenty-four (24) hours prior to the event. Please check in at the ICC Info Table when you set up and when you leave. Clean up your immediate area. Club(s) will be charged a \$25 fine if the area is not cleaned up or if you leave your table or chairs.

CLUB(S) ON TRIAL

- Will have to share their table with another prospective club. Set up in front of the Administration Building near the Flag Pole. Check in at the ICC tent first before setting up.

10.3 ICC Concessions Code Proposed Changes

Tiffany reviewed the proposed changes to the ICC Concessions Code. The ICC will vote at the next ICC Meeting.

ARTICLE I, SECTION 1. Procedure

~~F. If only one club has turned in a bid for the Concession Stand then that club will be offered the two Concession Stands. This will count as one Concession Stand date.~~

~~F G.~~ If a club who was awarded the Concession Stand fails to fulfill its responsibilities on the day of the Flea

Market then the club will forfeit their right to bid for three months from day of the next available concessions.

~~G H.~~ A club will be limited to receiving the concessions three times during the academic year (July 1 – June 30).

~~SECTION 4. Community Outreach Drink Stand~~

~~A. — There will be one Concession Stand designated as a fundraiser for “Community Outreach” sponsored by ICC or a club once per quarter with these designated months: May, August and November.~~

~~B. — If there is only one club concession form turned in then that club will automatically receive it.~~

~~C. — A drawing will be held to select which Community Outreach program will receive the Concession Stand when there is more than one club.~~

~~D. — In the event that no club has bid for the Community Outreach Concession Stand, then the ICC may do the Concession Stand for the ICC Scholarship or ICC Emergency Relief Fund or there will be a drawing to determine which club will receive it.~~

SECTION 4 5. Inclement Weather

SECTION 5 6. July/August/September/October Concessions

A. Concessions forms will be due at the designated ICC meeting. If possible each club will receive one concession stand. If there are not enough clubs for each month's concessions then the ICC may operate a stand to benefit the ICC Scholarship ~~and then there will be a drawing to determine which club(s) will receive an additional concession stand or another De Anza student organization may operate the July, August, September Concessions.~~

ARTICLE II, SECTION 1. Club Responsibilities

D. Provide ~~six (6) five (5)~~ De Anza students for the Concession Stand to begin at designated time.

E. All ~~six (6) five (5)~~ club members need to arrive at one time at the Food Services back loading dock behind the Food Service area (the large area where the truck makes deliveries). Failure to have enough workers will result in the club not working the concessions.

ARTICLE IV, SECTION 1. Financial Breakdown

~~C. The ICC Emergency Relief and Community Support Fund will receive 2% per concession.~~

~~D. The ICC General Fund will receive 1% per concession.~~

C E. A breakdown of costs will be given to the club(s) and advisor(s) within two (2) weeks proceeding the concession but clubs will be eligible to draw against those funds earlier.

10.4 Welcome Week Info Tent Drawing-Winter, 2017

Thank you clubs for participating Winter 2017 Welcome Week Info Tent.

The Welcome Week drawing for 4@\$50 was held.

Congratulations to Circle K, ETC, Ethical International Career Planning and FOS for winning \$50 for your club.

11. Reports

ICC Chairperson: Nicole Bu

1. Submit the lavender form to reserve a room for club meetings!
2. Update blue roster if officer changed
3. Good luck on a new quarter.

ICC Chair of Finance: Uyen Pham

1. Hi everyone, welcome back!
2. Please note that you can print from the computer in Office of College Life for Club Day (Black and White only).
3. Normally, you can submit a budget request from ICC for printing, but due to Monday being a holiday, you can't do it this time. Our budget is running lower, so please be mindful to request as soon as possible.

ICC Chair of Programs: Tiffany Kam

1. Club Karaoke will be held on the Jan 19th, come and join us! Two \$50 drawing for clubs who participated! Drawing will be held Jan. 26 – clubs must be present to win!
2. Club Day will be held on the Jan 26th, please sign up for the Club Day entertainment to win the \$100 Best Performance Awards!!
3. The Flea Market Concession Bid will be held on Jan 25th, clubs who are interested in the Concession, please fill in the bid form and hand it to me before the start of next general meeting.

ICC Chair of Marketing: vacant

DASB Liaison: Kurumi Sasaki

1. The DASB Diversity and Events Committee is holding International Day and looking for participants.
Date: March 6th Monday
Time: 11:30am - 1:30pm
Location: Main Quad
Some examples of how you can participate: Traditional dance, folk songs, fashion show of traditional clothes, information board/poster of the culture/country, games...

This will be a good opportunity for clubs to promote themselves besides upcoming club day.

Refreshments will be provided for participants on the event day.

ICC Advisor: La Donna Yumori-Kaku

1. Happy 2017-Year of the Rooster. Wishing you a happy, healthy and successful year!
2. Club Meeting Room Request Reminder - The ICC Code requires that all clubs need to schedule their club meeting by the 3rd week of each quarter (except summer). If the club fails to turn in an Event Planning Request Form then the club will be put on probation. Clubs are required to have a club meeting once a month. Even if your advisor has reserved a meeting room for your club then please let me know all the dates, time and location of the club meetings. You may either use an Event Planning Form to indicate that the room is already reserve or you may email me the information.
3. Club Event in the Patio/Main Quad for winter quarter: Please plan to have alternative indoor location due to possibility of rain.
4. Club Constitutions: They are on www.deanza.edu/clubs these are the current copies that we have. Any changes to the constitution have to be approved at a club meeting with a quorum (50% plus one of your membership) and 2/3 of the club members at the club meeting. Then the revising copy needs to be submitted to the ICC Officers Agenda Meeting for final review. The revised copy need to be sent to me in Word Document and then it will be posted on the De Anza College Club website.
5. ICC Equipment: Reminder it is the clubs responsibility to return borrowed equipment on time. Other clubs may be counting on the equipment. Please let us know if the equipment is not working properly.
6. Winter Welcome Week: De Anza Clubs helped 784 students according to the tally sheets. Thanks!

12. Roll Call

	Probation	Absent	Probation Present	Probation Absent
4 Elements Hip Hop Club	X			
Accounting & Finance Club		X		
Anime Club	X			
Artificial Intelligence for Robotics (AIR)		X		
Auto Technology	X			
Badminton Club	X			
Biology Club			X	
Cheer and Dance Team	X			
Chemistry Club	X			
Chinese Student & Scholars Association (CSSA)		X		

	Probation	Absent	Probation Present	Probation Absent
Circle K	X			
Cross Cultural Partners Club (CCPC)	X			
Clean Energy Club	X			
Competitive Gamers Club	X			
DA Dance Crew		X		
DECA	X			
Deep Mind X		X		
Desi Student Association (DSA)	X			
Developers' Guild	X			
Engineering Technology Club (ETC)	X			
eSports	X			
Ethical International Career Planning	X			
Explorers' Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union			X	
Go Club		X		
Grace Fellowship			X	
Hong Kong Student Association (HKSA)		X		
IDEA		X		
Improv & Sketch Comedy	X			
International Student Volunteers (ISV)		X		
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association (ISA)	X			
Japanese and American Association (JAA)	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)	X			
Latina/o Empowerment at De Anza (¡LEAD!)	X			
Marketing Club	X			

	Probation	Absent	Probation Present	Probation Absent
Math Club			X	
Medical Outreach Association (MOA)	X			
Music Club		X		
NAMI-DA	X			
Outdoor Club	X			
Permas Indonesian Student Organization (PISO)	X			
Physics Club			X	
De Anza's Political Revolution	X			
PUSO	X			
Saltworks Christian Fellowship		X		
Second Journey	X			
Shotokan Karate	X			
Statistics Club (DASC)		X		
Student Nurses Organization (SNO)	X			
Taiwanese Student Association (TSA)	X			
Tech & Business Association		X		
Technology & Sustainability	X			
The De Anza Network		X		
The Helping Hands				X
Ultimate				X
UNICEF De Anza	X			
Union of Student Scholars		X		
Vietnamese Student Association (VSA)	X			
Women Empowered	X			
Young Americans For Liberty		X		
Total	41	16	5	2

13. Adjournment

ICC Chair of Finance, Uyen Pham, adjourned the meeting at 2:13 pm

Respectfully Submitted,
ICC Secretary